

NEWS



Back-to-school edition

Updated July 2017

Student registration

Parents/guardians will register students online this year by logging into their PowerSchool parent account. Registration dates will be from **July 24 to August 4**. You can logon to your PowerSchool account at <https://ps.centerville.k12.us/public> or www.centerville.k12.in.us. Click on **Parent Resources**. Once you have logged into PowerSchool, click on the icon on the left menu called "Ecollect" and fill out all forms. Your student will not be registered until all forms are filled out.

Computers are available at the town library for registration at the following times: Monday through Thursday from 10 a.m. until 7:30 p.m. and Friday and Saturday from 10 a.m. until 5 p.m.

If you have questions about online registration, contact Kathy Stainbrook at kstainbrook@centerville.k12.in.us or call 855-3475 ext. 2193.

Payment of curriculum material fees (formerly book rental): Parents may pay curriculum material fees online using Master Card, Visa or Debit Card via eFunds. Payment by check or cash may be made in the school office or mailed.

Curriculum material fees for all buildings are to be paid at the time of registration. If you are not able to pay in full, a payment plan must be filled out during the registration process. Please note that if a payment plan has not been received by the school office by September 4, 2017, your delinquent fees will be reported to the collection agency.

Kindergarten	\$114	Grade 4	\$129
Grade 1	\$134	Grade 5	\$116
Grade 2	\$125	Grade 6	\$124
Grade 3	\$134		

Junior and senior high school curriculum material fees for the 2017-2018 school year are determined by the classes a student takes.

Free and reduced lunch forms: These forms are available online and should be returned to school during school hours. Please see additional information in the "Collection procedure for curriculum materials fees" article in this newsletter.

Registration for new students

Registration for new students is by appointment only. New elementary students may register on **July 18-21**, and junior high and high school students may register **August 3 and 4**. Parents or guardians need to bring with them the following items for the new-student enrollment:

Proof of immunization: An Indiana code requires that every student furnish proof of being fully immunized or provide a parental or medical objection to immunization in writing to be filed with the building principal. Please refer to the article concerning immunization requirements for specific details.

Birth certificate: A state law requires students who enroll in a school corporation to provide the name and address of the school last attended and a certified copy of the student's birth certificate.

Court orders or placement papers (if applicable): If custody has been established by the courts, a copy of the court order must be submitted.

Residency or custody: The parent or legal guardian must have proof of residency within the school district. Residency requirements can be obtained from the school corporation website or the superintendent's office.

Past school records: Students transferring from another school must submit an official transcript from the sending school in order to receive credit for course work. Report cards will not be considered sufficient evidence for granting credit. The sending school will be contacted immediately and requested to send appropriate records.

Students who enroll must be able to graduate before age 21. Other educational options will be provided if this is not possible.

School hours

Rose Hamilton Elementary School **Preschool-Gr. 2**

8:00 a.m. – School opens
8:20 a.m. – Tardy bell
2:40 p.m. – School dismissed

Centerville-Abington Elementary School **Grades 3-6**

7:50 a.m. – School opens
8:00 a.m. – Tardy bell
3:00 p.m. – School dismissed

Centerville-Abington Junior High School

7:30 a.m. – School opens
8:00 a.m. – Tardy bell
3:00 p.m. – School dismissed

Centerville Senior High School

7:30 a.m. – School opens
8:00 a.m. – Tardy bell
3:00 p.m. – School dismissed

Elementary school supplies

School supply lists appear online at the school website under “Ecollect Form - Parent/Guardian Import Read.” We recommend that you review the supply list and dress code guidelines before you purchase supplies or school clothing. All supplies and personal items, including clothing, should be labeled with the student’s first and last name.



Childcare available

C.A.R.E.S. is a childcare program that is available during the school year to parents and guardians of students in grades K-2 at Rose Hamilton Elementary School and grades 3-6 at Centerville-Abington Elementary School. Parents may use the program from 6 to 8 a.m. and/or 3 to 6 p.m. each day school is in session.

New this year is the ability to pay C.A.R.E.S fees with a debit or credit card. Cash and checks will no longer be accepted as a form of payment. Parents may make daily or weekly transactions. Any balance more than a week old must be paid or eligibility for the program will be forfeited. Eligibility may be restored after outstanding dues are paid.

Reminder: All balances from the previous school year must be paid in full prior to registration for the new school year.

Reminder for sixth-graders

*Incoming sixth-graders are required by the State of Indiana to have the following immunizations **before** the start of school:*

1 Tdap (Tetanus & Pertussis)

1 MCV4 (meningococcal conjugate)

2 Varicella (Chickenpox) or date of disease

Please see the complete list of immunization requirements in this newsletter.

Elementary Back to School Nights

Both elementary schools will host Back to School Nights. Parents should make every attempt to bring their children to Back to School Nights so students can meet their teacher and put supplies in their desks. It will not take long and will help alleviate first-day jitters.

Rose Hamilton Elementary School

Kindergarten Back to School Night is Monday, August 7 from 5:30 to 6:30 p.m. First and second grade Back to School Night is Tuesday, August 8, from 5:00 to 6:00 p.m.

Centerville-Abington Elementary School

Incoming third-grade students will have their Back to School Night on Monday, August 7, from 5:00 to 6:30 p.m. Third-grade students and their parents will have the opportunity to meet their teachers.

Third grade parents should plan to attend a parent meeting at 6:00 p.m. in the elementary gym. Principal Kelly VanWinkle will go over Centerville Elementary policies and procedures and answer any questions parents might have about third grade.

Grades 4, 5 and 6 will have Back to School Night on Tuesday, August 8, from 6:00 to 7:00 p.m.

Find elementary school on Facebook

Centerville-Abington Elementary School has its own Facebook page! Be sure to visit it to get updated information about upcoming school events, such as registration, Back to School Night, character education convocations, Veterans Day programs, early release days and testing.

The elementary Facebook page is [Centerville-Abington Community Elementary School](#). Be sure to *Like* the page to get important information for the upcoming school year.

Senior High back-to-school information

Driving Permit: All students who wish to drive to school must complete a parking permit form, which is included in the online registration forms or is available at the high school office. There is a \$10 fee for the parking tag.

Attendance: We ask that parents or guardians notify the school between 7:30 and 10:30 a.m. when a student is absent (855-3481, ext. 2008). If this is not possible the day of the absence, the parent/guardian should send a note to the office upon their child's return to school. An automated phone call and email will be sent reminding you to make contact with the school regarding absences. Absences must be cleared within two days of the absence or it will be classified unexcused. Students may only be absent five periods a semester in one class before losing credit. Please read the attendance procedures carefully.

Student Handbook: Parents are encouraged to review the student handbook with their child. It is updated annually and contains school rules, policies and state laws regulating the school.

WTCC Bus: Morning bus to Whitewater Technical Career Center leaves at 7:40 a.m. Afternoon bus returns around 3:25 p.m.

Reminder for seniors

Seniors are required to have a second meningococcal booster prior to the start of school. See the complete list of vaccination requirements in this newsletter.

Junior High back-to-school information

Back to School night at 6 p.m. on August 1:

Principal Rick Schauss will address all parents and students who attend in the high school auditorium. There will be a presentation concerning internet safety. In addition, junior high teachers will address other issues. Parents and students will be able to ask questions and tour the building at that time. Students may place their lock on their assigned locker and become familiar with the classrooms.

Student Handbook: Parents are encouraged to review the student handbook with their child. Please note especially the section on attendance, dress code and the use of cell phones.

Dress Guidelines Reminder: Shorts, skirts and holes in pants should be knee length or lower. Leggings or yoga pants are only permissible if they are worn under another piece of clothing that follows the rule of knee length. **No leggings or yoga pants are to be worn as a primary article of clothing.** All shirts and blouses are to have sleeves and should not be excessively low-cut in front.

Cell phone reminder: Cell phones are to remain off and in your locker if brought to school. The use of cell phones will be allowed in the building after the 3:00 dismissal bell.

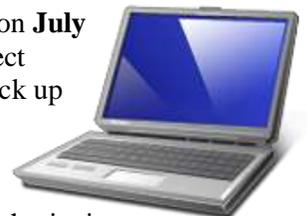
Supplies: All students should have a three-ring, one-inch binder. The junior high does not have a supply list. All students should bring folders, paper, pens, and pencils on the first day. The teachers will announce how to prepare for their class at that time.

Laptops to be distributed on July 31 and August 1

The high school will distribute laptops to senior high students at the high school library on **July 31 and August 1** from 3 until 6 p.m. Students with a last name beginning with A-L should collect their laptops on Monday, July 31, while students with a last name beginning with M-Z should pick up theirs on Tuesday, August 1. A \$20 maintenance fee will be collected at that time. Credit cards cannot be accepted. Please bring cash or checks. The computers will be handed out with bags, and the fee for the bags will be part of the student fees for the year.

Junior high students and parents will meet the same days between 3 and 6 p.m. in the junior high multi-purpose room. Sign-off forms must be signed by incoming seventh-graders and new students. The \$20 maintenance fee will also be collected at this time. Again, please bring cash or checks. Junior high students must use a school-approved laptop bag like they did last year. Junior high laptops and bags will be distributed during the first full week of classes. The bags will be attached to the laptops to provide maximum protection and will be the same for grades 7-12.

No laptops will be distributed until the signed forms are verified, past computer fees are paid, and the 2017-2018 \$20 maintenance fee is paid. Please see the corporation website for more information on the 1:1 initiative for grades 7-12.



eFunds online payment

If you have not created your eFunds account, do the following on the welcome page:

- Click on **New Users-Register Here**
- Fill in your information on the left column. (Sign up.)
- The next screen is where you will associate your student(s). To do this, you will need their Student number (not student I.D.) You can find this on your Parent PowerSchool under the Balance icon.
- Type in your student's number. Click **Add**. (If you have more than one student, enter another number and click **Add**.)
- Click the **"Continue to Account Overview."**
- Enter your bank or credit card information.
- Click **Continue**.
- Verify your payment choices and click **Submit**.
- Then you can click on **Payment Options** to make a payment or to schedule a payment.

Be sure to save the Web address above. Next time you will just click the Log in. Email Kathy Stainbrook at kstainbrook@centerville.k12.in.us or click on the Customer Service at the bottom with any questions or issues with eFunds.

Applications available for meal, curriculum materials assistance

Children from households that meet federal guidelines are eligible for free or reduced-price meals and/or curriculum materials rental assistance.

Applications are available online and should be printed off during registration. Families who feel they qualify need to complete the application as soon as possible, sign and return to the school.

The information will be treated confidentially and will be used only for the eligibility determination and verification of data. The information may be verified by the school or other officials at any time during the school year. Families may apply for these benefits at any time during the school year. If a family is not eligible now but has a decrease in household income or an increase in household size, or if a household member becomes unemployed, the family should fill out an application at that time. In certain cases foster children are eligible for benefits regardless of the household income.

In operations of child food programs or textbook/curriculum materials assistance programs, no child will be discriminated against because of race, color, national origin, sex or handicap.

All families who feel they meet the federal guidelines are encouraged to apply for free or reduced-price meals and textbooks/curriculum materials assistance. Your application will be carefully considered.

School meals

School breakfasts and lunches are nutritious, well-balanced meals with items from all the major food groups as recommended by the National School Lunch Program.

Breakfast is available in all the buildings at the following rates: \$1.40 (regular rate) and free to qualifying students.

Lunch prices for the 2017-2018 school year at the elementary level are \$2.25 (regular rate) and free for qualifying students. Lunch prices at the junior and senior high school will be \$2.55 (regular rate) and free for qualifying students. An online lunch payment system is available for your convenience.

The reduced rate for breakfast and lunch has not been re-leased by the State.

Transportation department needs your help

The Centerville-Abington Community Schools transportation department is composed of professional bus drivers who drive more than 600 miles every day. The two full-time mechanics help ensure that those miles are traveled safely. The cooperation of our parents and students is also needed to help us ensure the safety and efficiency of the transportation department.

Please follow these important rules:

- Do not eat or drink on the bus.
- Speak quietly on the bus and obey the bus driver.
- Wait at the curb for the bus, not in your house or on your front porch. (If the drivers wait only 30 seconds for children at every stop, nearly half an hour is added to the total route time.

Also, a waiting bus is an inconvenience to drivers behind it.)

Remember, the purpose of the school bus is to transport students. Please make other arrangements to get your child's fundraisers, science projects and animals to and from school.

Written permission and seating availability are needed for your child to be dropped off at a stop other than your home.



21st Century Scholars Program

The 21st Century Scholars Program provides thousands of dollars for students to attend Indiana colleges and universities. Eligibility is based on income and the promise to maintain grades and citizenship in high school. If your child fulfills the requirements as described and an application is completed online, it may enable your child to pursue the college of their choice. The online portion should be completed by your child's seventh or eighth grade year to be eligible. Please register today at www.Scholars.IN.gov or by calling 1-888-528-4719.

Vaccination requirements for 2017-2018

Below are the number of doses and each vaccine required for school entry. Any questions can be directed to your physician, the Wayne County Health Department, or the school nurse after school is back in session.

3 to 5 years old

3 Hep B (Hepatitis B)
4 DTaP (Diphtheria, Tetanus and Pertussis)
3 Polio (Inactivated polio)
1 MMR (Measles, Mumps and Rubella)
1 Varicella

Kindergarten– Grade 3

2 Hep A

Kindergarten

3 Hep B 2 MMR
5 DTaP 2 Varicella
4 Polio 2 Hep A (Hepatitis A)

Grades 1-5

3 Hep B 2 MMR
5 DTaP 2 Varicella
4 Polio

Grade 4-12

2 Hep A (Recommended)

Grades 6-11

3 Hep B 2 MMR
5 DTaP 2 Varicella
4 Polio 1 Tdap (Tetanus and Pertussis)
1 MCV4 (Meningococcal conjugate)

Grade 12

3 Hep B 2 MMR
5 DTaP 2 Varicella
4 Polio 1 Tdap
2 MCV4

Hep B The minimum age for the 3rd dose of Hepatitis B is 24 weeks of age.

DTaP Four doses of DTaP/DTP/DT are acceptable if fourth dose was administered on or after child's fourth birthday.

Polio Three doses of polio are acceptable for all grade levels if the third dose was given on or after the fourth birthday and at least six months after the previous dose with only one type of vaccine used (all OPV or all IPV). For students in grades kindergarten through fourth grade, the final dose must be administered on or after the fourth birthday, and be administered **at least six months** after the first dose.

Live vaccines (MMR, Varicella and LAIV) Live vaccines that are not administered on the same day must be administered a minimum of 28 days apart. The second dose should be repeated if the doses are separated

by less than 28 days.

Varicella Physician documentation of disease history, including month and year, is proof of immunity for children entering preschool through sixth grade. Parental report of disease history is acceptable for grades 7-12.

Tdap There is no minimum interval for the last Td dose.

MCVR Individuals who receive dose 1 on or after their sixteenth birthday only need one dose of MCVR.

For children who have delayed immunizations, please refer to the 2015 Catch Up Immunization Schedule to determine adequately immunizing doses. All minimum intervals and ages for each vaccination as specified per 2015 CDC guidelines must be met for a dose to be valid. A copy of these guidelines can be found at <http://www.cdc.gov/vaccines/schedules/>.

Note from school nurse

A “Parental Authorization to Administer Medicine” form must be filled out online by a parent in order for your child to use medication or receive physician-ordered medical treatment at school. You can contact us at activation@caredox.com to remove access to anyone at any time. If your child leaves the school district, you can request to deactivate your CareDox account at any time. Below are answers (from CareDox) to others questions you might have about this digital health platform.

Is CareDox HIPAA compliant?

Yes, our systems are both HIPAA and HERPA compliant. You can read full details of our privacy policies online at CareDox.com/login. At a glance, HIPAA gives individuals the right to access their health information, make sure that is correct, and know who has seen it. You can read more about HIPAA and electronic medical records on the U.S. Department of Health and Human Services site.

FERPA grants parents the right to access their child’s education records (including all information on CareDox), to request amendments to the records, and to have limited control relative to the disclosure of personally identifiable information from the educational records. CareDox does not share any personally identifiable information without consent.

Do you share health record data?

No, we never share identifiable information about any districts, schools, nurses, faculty, students, parents, or administrators on the CareDox platform without their explicit permission.

Is CareDox mandatory?

CareDox is “mandatory” in the sense that K-12 schools require parents to fill out health forms before their children can attend classes. You can opt out, but it would create problems for the school and make it more difficult for school nurses to do their job. Nurses would struggle to find your information for daily, monthly and annual reports and have a harder time of providing care in case of a medical emergency if your contact or allergy information is lost.

Why do you need my child’s pediatrician information?

Having primary provider information on file helps nurses continue the care a doctor recommends and gives them access to the correct expert on your child’s particular health needs. This coordination allows children to stay healthy and get better faster.

Does this affect my insurance?

When the term “health care” is thrown around, people sometimes think we are talking about insurance. CareDox is not a health insurance provider. It is just a way for your school district to digitize the health information that they always ask for (emergency health forms, allergy information, etc.) Once you login, you will see that the forms on CareDox are the same forms that parents fill out every year. Some school districts do ask for health insurance information in their registration forms, but it depends on the state in which the district operates.

Is digital information safe?

Our mission at CareDox is to provide safe, secure and lifesaving health technology to U.S. public schools across the country. We use the same cloud-hosted security system used by all major government agencies and corporations.

Centerville-Fayette Special Services

Child Find is a federal, state and local initiative under Part B of the Individuals with Disabilities Education Act (IDEA) to locate children with special needs. Children who qualify under IDEA as having special needs that interfere with their learning are assured a free and appropriate public education in the least restrictive environment. Children experiencing difficulty in any of the following areas may be candidates for referral: **speech and language development, motor skills, social/emotional development, and general academic skills.**

CFSS provides special education and related services in Centerville-Abington Community School Corporation for children with disabilities ages 3 through 21. The following exceptionalities are considered by case conference committees when determining eligibility for special education: autism spectrum disorder, blind or low vision, cognitive disability, deaf or hard of hearing, deaf-blind, developmental delay (early childhood only), emotional disability, language or speech impairment, multiple disabilities, other health impairment, orthopedic impairment, specific learning disability, and traumatic brain injury.

Parents are encouraged to speak to their child’s principal if they have concerns about their child’s development. Parents may also find additional information about special education by visiting www.doe.in.gov/specialeducation.

Collection procedure for curriculum materials fees

Parents who are not able to pay the curriculum materials fee will be required to do one of the following:

- A. Pay 25% of the curriculum materials fee at the time of registration. The remaining balance will be divided into three equal payments over three months.
- B. Complete an "Application for Free or Reduced Meals and Other Benefits" along with the "Curriculum Materials Payment Agreement" form. These forms are available online and may be printed off during the registration process. The completion of the Curriculum Materials Payment Agreement form is necessary in case the family does not qualify for textbook assistance. Please bring your food stamp case number and/or TANF number. EBT and Hoosier Healthwise numbers do not qualify.

Your account will automatically be turned over to the collection agency if after 30 days your curriculum materials fee has not been paid or your

payment plan has not been followed. The school will not send any notices or make phone calls. The collection agency will initiate the following phases:

Pre-Collect Phase: (Approximately the middle of September) Two pre-collect letters will be mailed in an attempt to collect the past due account.

Phase 1: (Approximately the middle of October) A \$10 collection fee will be added to your account. Three letters will be mailed in an attempt to collect the past due account.

Phase 2: (Approximately the middle of November) Phone calls will be made from the collection agency. At this time, the collection agency will receive 35% of collection for which the parents will be responsible.

Litigation Procedures: (Approximately the middle of January) If past due accounts are not collected by January 15, the collection agency will be authorized to initiate litigation procedures. Please see additional information on payment of curriculum materials fees at the beginning of this newsletter. Parents will be responsible for the amount owed plus all attorney fees and court cost.

This is the year for the on-site review team from AdvancED/NCA Accreditation to visit all four of our Centerville-Abington schools. We want parents and community members to know that we will be posting a link on our website to complete an important stakeholder survey September 4-8. We would like to get as many parents as possible to respond and give us feedback about how we are doing with the education of your children. More information will follow.

**You are welcome to attend meetings of the Board of School Trustees.
Meetings are held on the second and fourth Wednesday of
each month at 7 p.m. at the Spencer Administration Building.**

**You are encouraged to contact our schools if you have questions or comments.
Office hours for corporation buildings are from 8 a.m. until 3:30 p.m.**

Superintendent: Philip Stevenson / Assistant Superintendent: Mark Campbell 855-3475

High School Principal: Mikel McCoy /

Assistant Principal: Timothy Hollendonner 855-3481

Junior High School Principal: Rick Schauss 855-5113

Centerville-Abington Elementary Principal: Kelly VanWinkle /

Assistant Principal: Sean Stevenson 855-5132

Rose Hamilton Elementary Principal: Lee Stienbarger 966-3911