

## PowerLunch Policies for Centerville Senior High School

### Depositing Money

Each student has his/her own lunch account and money must be deposited at each individual student's school or online through our RevTrak website. Students may deposit money into their accounts with cash or a check before school starts or during their lunch period.

If sending a check, a separate check must be written for each student even if they are in the same family. The only exception to this policy is if the students are in the same building and the amount to be deposited into each student's account is clearly indicated on the check.

If you would like to pay with a credit or debit card you may do so by using our RevTrak website. (A link to this website is available on the school's homepage, [www.centerville.k12.in.us](http://www.centerville.k12.in.us)) These payments will be deposited into your child's account on the following school day.

Parents and/or students can check their account balance by logging on to their PowerSchool account (A link to this website is available on the school's homepage, [www.centerville.k12.in.us](http://www.centerville.k12.in.us)) and clicking on the dollar sign at the top of the page. Account balances can also be viewed on our RevTrak website but they are only updated every 2 weeks. To see a current account balance you must use the PowerSchool website.

### Breakfast/Lunch Charges

If a student does not have sufficient funds in their PowerLunch account they will not be able to charge any ala carte items until their account balance is paid in full. They will however be able to charge a regular breakfast/lunch to their account. This charge is expected to be paid in full the following school day. (No charges will be allowed during the last 10 school days of the year.)

Additional meals are considered ala carte purchases and therefore students must have sufficient funds on their PowerLunch account to purchase additional meals. An additional breakfast costs \$1.50 and an additional lunch costs \$2.50 regardless of the student's lunch status.

Students will be verbally informed when their account balance is low and they need to deposit money into their account. Phone calls will be made home to parents of students that have account balances of \$-10.00 or more. If accounts have been negative for more than 30 days the school's administration will initiate appropriate collection procedures.

### Account Numbers:

Students will be given an account number at the beginning of the school year that will be up to 4 digits long. Students must use this number to purchase anything in the cafeteria. There will be numbered keypads at each register for students to type in their personal account number to access their PowerLunch account. This account number will be used from grades 7-12.

### End of Year Account Balance:

Unless otherwise notified, at the end of the school year all PowerLunch account balances (positive and negative) will automatically be rolled over to the next school year. If a student moves out of the school district their PowerLunch account must be brought to a zero balance. Payment for negative account balances will be required at the time of withdrawal. A check will be written for positive account balances and will be mailed to the student's parent at their forwarding address.

Graduating Seniors will receive a cash credit at graduation practice for any positive PowerLunch account balance. If any graduating seniors have a negative PowerLunch account balance their charges must be paid in full to be able to participate in the Graduation Ceremonies.