

**CENTERVILLE-ABINGTON COMMUNITY SCHOOL CORPORATION
STUDENT/PARENT LAPTOP AGREEMENT FORM**

Student Name: _____ Grade: _____
 Parent Name: _____
 Home Address: _____
 City: _____ Zip: _____

All 7-12 grade students at Centerville-Abington Community Schools are issued a laptop computer for their educational use. It is our belief that if reasonable precautions and care are taken in the use of the laptop, the laptop should not experience physical damage. Each student and parent is asked to read this form carefully. The parent and the student should initial next to each statement that follows, and sign at the appropriate location on page 2 of this document. CASC refers to Centerville-Abington Community Schools.

Proper Use, Care and Precautions

Student Initials	Parent Initials	Responsibility
		1. I / We understand that the laptop and its accessory equipment are the property of CACS.
		2. I / We understand that the student, with the support of the parent, is responsible for the daily care and maintenance of the laptop.
		3. I / We understand and agree to abide by the rules and regulations of the CASC Student Technology Responsible Use Policy. Failure to abide by this policy may result in disciplinary actions.
		4. I / We understand that the laptop will be returned at the corporations or school's discretion for upgrades and maintenance.
		5. I / We understand that I / We must report all laptop damages or the theft/loss of the laptop to the designated building staff person within one school day.
		6. I / We understand that the laptop must be in its case when being transported as a reasonable precaution against damage, theft, or loss.
		7. I / We understand that I / We will be responsible for all repair/replacement costs associated with laptop damages/lose.
		8. I / We understand that the laptop must be brought to class fully charged each day for every class, unless instructed differently.

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Damage, Theft or Loss

Student Initials	Parent Initials	Responsibility
		1. I / We understand that if, in the opinion of the building administration and technology team, it is felt that the student did not exercise proper care and/or take appropriate precautions, and this behavior resulted in damage to the laptop, the cost of the repair will be the responsibility of the student/parent/guardian.
		2. I/ We understand that in the event there are repeated "accidents" of a similar nature, the school administration may view this as a situation whereby the student did not exercise proper care and/or reasonable precautions. In the event this should be the case, the cost of the repair will become the responsibility of the student/parent/guardian and the student will be given an alternative device.
		3. I/ We understand that in the event the laptop is stolen, I/ We must contact the school administration immediately. I/ We understand that a police report must also be filed.
		4. I/ We also understand that in the event that the laptop was lost or stolen regardless of the circumstances, I/ We will be responsible for full replacement cost of the laptop.

CACS reserves the right to amend this agreement at any time. A signature below signifies that the student parent/guardian has read and acknowledges the above.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____